

# Community Plan Process Proposal

Collaboration on OCP Logistics

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Collaboration on  
OCP Logistics

# Context

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The intent is to create a useful OCP that defines and enhances the unique character of Bountiful, balancing local and technical expertise.

# Why choose COOL?

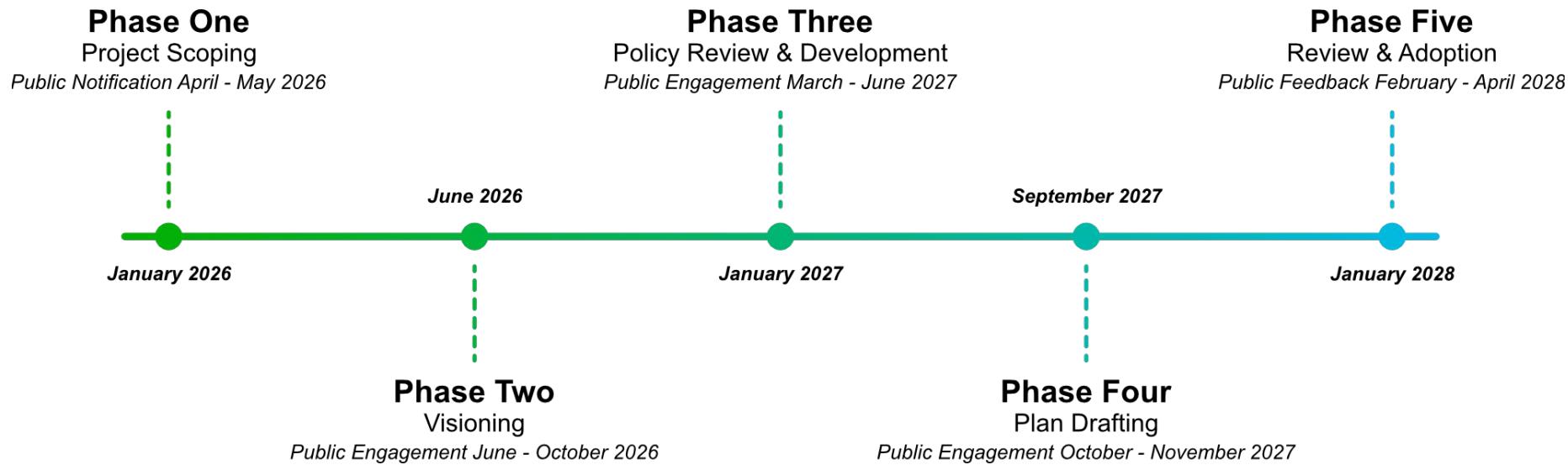
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- Woman-owned
- Diverse range of expertise
- Comprehensive advice
- Strong network of experts
- Foundation of competency and integrity

# Bountiful's Residents



- Population of 4,000
- Town's economy is driven by tourism, with year-round outdoor recreation
- Preservation of historic buildings and culture
- Strong community spirit



## Draft OCP Timeframes

# Phase One Project Scoping

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Establish the foundation for the Official Community Plan (OCP) update by collecting baseline information, defining the project scope, and developing a public engagement strategy.

**Timeframe:**

January 2026 - June 2026

**Public Notification:**

April - June 2026

**Major Deliverables:**

Baseline Assessments Report

Summary

Informing the Public and Stakeholders of OCP Update

Formation of OCP Advisory Committee

# Baseline Assessments



LAND USE INVENTORY



HOUSING



ENVIRONMENT FEATURES &  
CONSTRAINTS



TRANSPORTATION



INFRASTRUCTURE & SERVICING  
(WATER, SEWER, STORMWATER)



PARKS & RECREATION



COMMUNITY PROFILE  
(SOCIO-ECONOMIC)



SCHOOL



HERITAGE, ARTS  
& CULTURE

# Finalize Project Schedule and Communications/Engagement Plan

- Finalize detailed schedule for each phase
- Draft guiding principles/framework for OCP process
- Identify required resources needed to complete the OCP process



# Informing Public and Stakeholders

- IAP2 Spectrum - *Inform* level
- Actions:
  - Create + distribute initial communications materials
  - Open call for applications to join OCP Advisory Committee
  - Confirm Legislative Consultation Requirements and send letters to Stakeholders (LGA s. 475)



WEBSITE



PRINT MEDIA



DIGITAL MEDIA



LETTER TO LGA  
STAKEHOLDERS

# Key Outcomes

- Baseline Assessments completed
- Clear project scope and schedule confirmed
- Stakeholders and public informed about OCP update process
- OCP Advisory Committee formed and oriented



# Phase Two Visioning

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Establish the foundation for the Official Community Plan (OCP) update by collecting baseline information, defining the project scope, and developing a public engagement strategy.

**Timeframe:**

June 2026 - December 2026

**Public Engagement:**

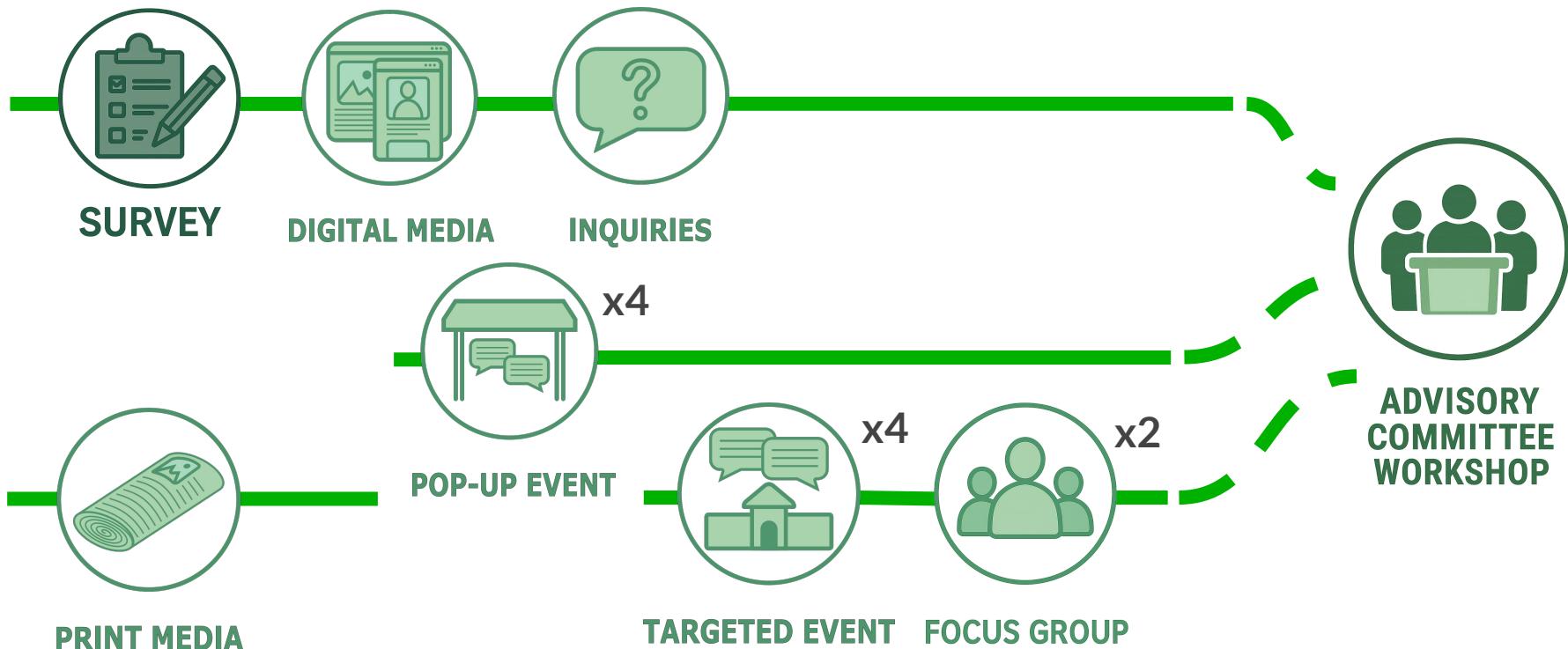
June - October 2026

**Major Deliverables:**

“What We Heard” Report

Bountiful 2050 Vision Statement

# Engagement Tactics



# Phase Two Advisory Committee Workshop

- Present “What We’re Hearing” Report
- Draft 2050 Vision Statements



# Key Outcomes

- Capture insights from highlighted key stakeholders
- Provide ample and equitable opportunities for residents to feel heard
- Frame the guiding principles highlighted through engagement tactics to shape policy
- Document methodology and provide information on lessons learned to help guide future engagement objectives



# Phase Three

## Policy Review & Development

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Translate the community's vision into actionable goals and draft policy directions

**Timeframe:**

January 2027 - September 2027

**Public Engagement:**

March - June 2027

**Major Deliverables:**

Draft Policy Framework

Development Permit Area Updates

Engagement Policy Direction

Summary

# Engagement Tactics

## Early Direction Setting



ADVISORY  
COMMITTEE  
WORKSHOP



WORKSHOP



NEWSLETTER

## Community Priorities



FOCUS GROUP



SURVEY



ADVISORY  
COMMITTEE  
WORKSHOP



OPEN HOUSE



TARGETED  
FOLLOW-UP

## Policy Refinement

## Final Policy



ADVISORY  
COMMITTEE  
WORKSHOP



# Key Outcomes

- Comprehensive Policy Framework Developed
- Development Permit Area Updates
- “What we Heard” Report Published
- Readiness for Phase 4



# Phase Four Plan Drafting

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Decide on draft priorities, policies, implementation strategies. Collect feedback to further refine the draft.

**Timeframe:**

September 2027 - January 2028

**Public Engagement:**

October - November 2027

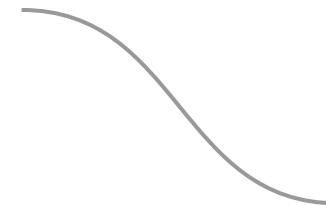
**Major Deliverables:**

Draft Official Community Plan

# Engagement tactics



Q&A FORUM



OPEN HOUSE

x2

# Key outcomes

- Public informed on drafting process
- Engagement, gathering feedback
- **Draft OCP, feedback incorporated**



# Phase Five Review & Adoption

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Town Council readings, Public Hearing, and adoption, which will confirm that goals, objectives, policies, land use plan, implementation strategies are aligned with the Bountiful 2050 Vision.

**Timeframe:**

January 2028 - April 2028

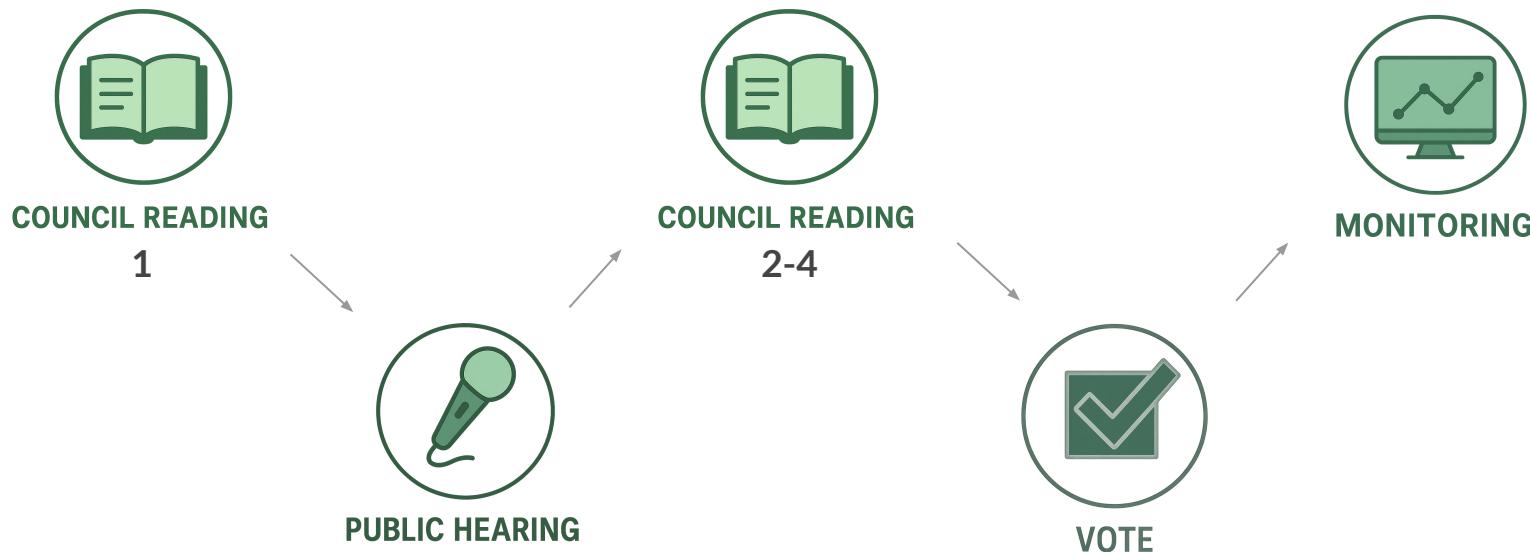
**Public Feedback:**

February - April 2028

**Major Deliverables:**

Final Official Community Plan

# Engagement and tasks

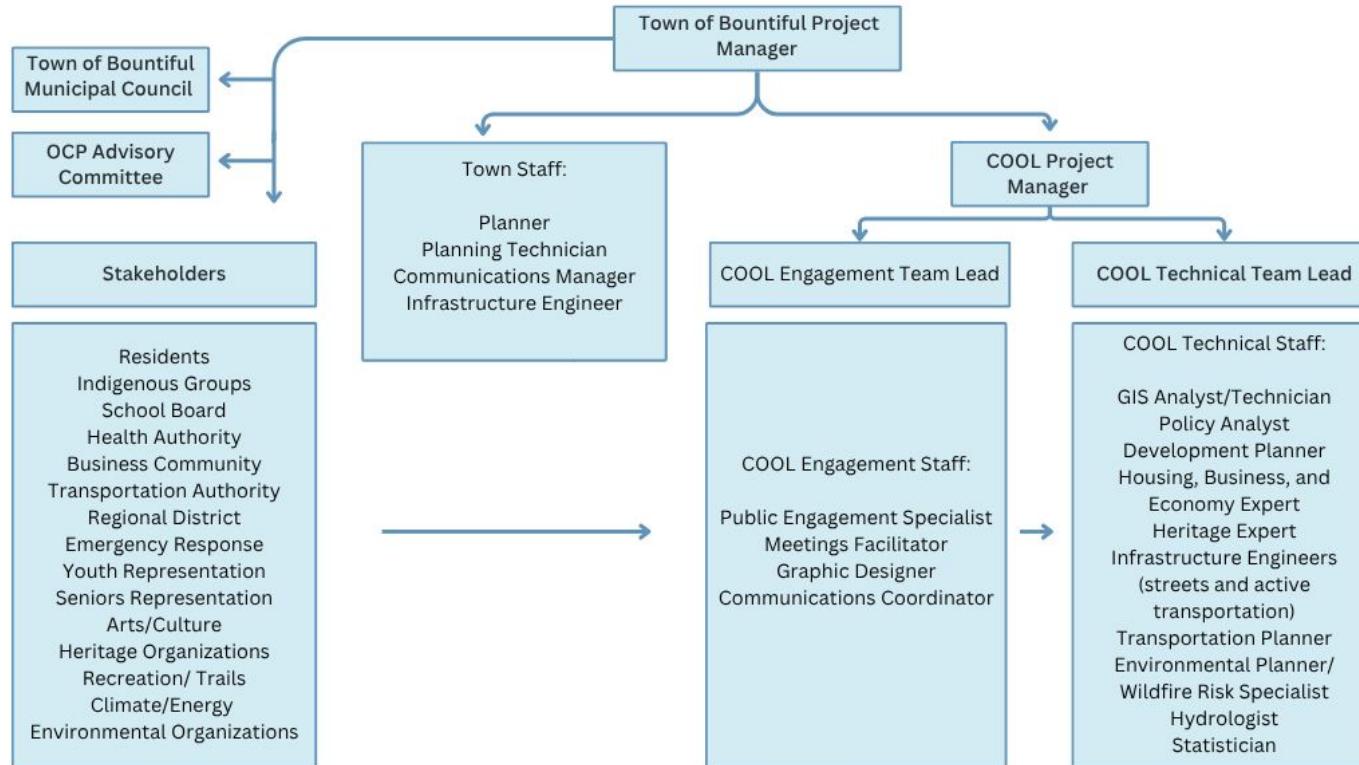


# Key outcomes

- Public hearing, reading(s)
- Final changes
- Final reading(s) and vote
- **Final OCP done + advertised**
- Short term monitoring
- One year monitoring



# ORGANIZATIONAL STRUCTURE AND REPORTING RELATIONSHIPS – TOWN OF BOUNTIFUL OCP UPDATE



**Thank you!**



Collaboration on  
OCP Logistics